

Dear West Campus Parents,

For the 20-21 School Year, JCS has invested in pre-ordering software for our West Campus Lunch Program! This will ensure that we can serve each of our students safely and efficiently during the current change in our community. Our goal is to give families more peace of mind and greater influence over their student's meal selection. We want to continue to offer a safe and efficient school meal program that not only nourishes our students and enhances the learning environment, but also gives time back to busy families that no longer need to prepare lunches for their students.

With this software, each month a menu calendar will be available for viewing and weekly/monthly ordering options are available (with a 72hr cutoff prior to the upcoming week). This ordering deadline allows us to get an accurate order report to our vendor giving them ample time to prepare for the next week. (ex. Preorders will be due Friday at midnight for following Monday school week.)

All meals come with an entrée, fresh fruit, and dessert for \$6.75. We also offer Gluten-Free meal options for \$7.75. Meals do not come with drinks, but we have bottled water (\$1.25) and juice boxes (\$1) available for purchase during lunch time on campus. (PaySchoolsCentral allows auto replenishment to be placed on student accounts for meal order)

The following fees will be incurred per PaySchools Central transaction.

Lunch Account Fees:

Credit/Debit Payment - \$1.65 if transaction is less than \$50

Credit/Debit payment - 3.9% fee if transaction is more than \$50

Checking Account Payment - \$1.75 per transaction

If you have not seized the opportunity to preorder or are having trouble registering, please follow these simple steps.

1. Log onto www.payschoolscentral.com (create an account if you don't have one already) You will need to have your student's 8-digit ID# upon registering. This can also be located via Plus Portals () Click "School" tab, then "Demographics"

2. Click "Pre-Order Meals" on the right-hand side

3. Order the daily menu option you would like for each student on your account (currently only available for West Campus students)
4. Make a payment to finalize your order
5. You are done! The lunch will be delivered to JCS everyday and your student will have a lunch provided for the days you preordered.

If you have any questions about this, please contact Courtney Fleuridor at cfleuridor@jupiterchristian.org .